

Automated Communications Exchange System

ACES Release Notes – March 25, 2007

On Sunday, March 25, 2007, a new release of ACES was implemented containing the Annual Employer Statement. The Annual Employer Statement is a synopsis of an agency's CalPERS retirement contract. The statement is a listing of data unique to each agency such as the agency's employer code, coverage groups, employee and employer rates, and optional benefits.

The following is a list of changes that will be reflected in ACES on Monday, March 26, 2007:

Annual Employer Statement folder

To gain access to the Annual Employer Statement, an Account Administrator must modify a user's account to grant access to this application. Please refer to the [Account Administrator section](#) of the ACES User Guide for instructions on granting application access.

The folder contains two options:

- Request Report – To request processing of the Annual Employer Statement report. An email will be sent to the user to confirm the completion of the report. This will typically be received within an hour of requesting the report.
- View Report – Once the Annual Employer Statement report is processed, click **View** from this screen to view the report.

For more information, refer to the updated section of the ACES User Guide labeled Annual Employer Statement.

Internet Forms

- All First Name input fields have been changed from an optional field to a mandatory field in Internet Forms
- View/Manage Batch - The button formerly named "Close Batch" in an error batch in has been renamed to "Cancel Batch." Once this button is clicked, the error batch will be cancelled and is irretrievable.

If you encounter any problems or have any questions regarding ACES or these Release Notes, contact the Employer Contact Center at **888 CalPERS** (or **888-225-7377**).